

3.2.4 Application for Volunteer Service



CORNERSTONE ACADEMY OF THE OZARKS

Application for Volunteer Service

Our school exists to provide a distinctive, biblically based education in a nurturing environment through which students are instilled with godly character, inspired to excel, and prepared for a life of enduring commitment to Christ. We appreciate your desire to volunteer your services to our school. Since we value our students highly and seek their protection and safety, we ask volunteers who might have unsupervised access to them to go through an application and screening process to serve in our school.

Please print. Each question should be answered fully and accurately.

A. Applicant's Name and Address

Last name _____ First name _____ Middle initial _____

Position applied for _____

Application date ___/___/___ Date available ___/___/___

Current address:

Street address _____

City _____ State _____ Zip _____

Phone: Days (_____) _____ Evenings (_____) _____

Cell phone (_____) _____ E-mail _____

Best time to call? _____ Length of time at this address? _____

Permanent address and phone number if different from current address _____

B. Position Desired

Volunteer position or service(s) applying for _____

Full time Part time Temporary Summer Available when? _____

Application date ___/___/___

C. School Statement of Faith

As a Christian organization, we require all of our employees to be practicing Christians. Federal law allows us to confine our hiring to members of our faith community. Please carefully read the school's statement of faith, which is attached. Do you agree with the statement of faith? Yes
 No If no, please explain on back.

Please share your personal testimony or experience about God: _____

Name and location of local church you attend: _____

Member? _____

Why do you wish to volunteer here? _____

D. Personal References

Please list three individuals not related to you who have a definite knowledge of your qualifications and character. Please include your current pastor.

Name and complete address	Phone	Position or relationship to you

E. Additional Needed Information

Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? You will need to answer yes if you have entered into a plea agreement, including a postponed sentence or postponed judgment arrangement, in connection with a criminal charge. (You need not disclose criminal convictions that are contained in sealed or deleted records.) Yes No

If you have been convicted of such an offense, please attach a statement or explanation, including the nature of offense, date, court where conviction was entered and any other relevant information. A conviction record will not automatically be a bar to volunteerism. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job-relatedness, and subsequent rehabilitation will be considered.

Has any employer ever subjected you to disciplinary action, suspension, or termination or asked you to leave a paid or unpaid position on the grounds of any unlawful sexual behavior or violation of an employer’s sexual misconduct policy or antiharassment policy? Yes No If yes, please attach a statement or explanation.

Have you ever resigned a position to avoid termination or discharge? Yes No If yes, please attach a statement or explanation.

F. Volunteer Applicant’s Statement

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for volunteer work with the school, and that the facts set forth in this volunteer application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact on the application, supporting documents, or interviews may prevent me from being used as a volunteer or, if currently serving in a volunteer position, may subject me to immediate dismissal regardless of when or how it was

discovered.

I authorize Cornerstone Academy of the Ozarks to thoroughly interview the primary references that I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my suitability for the volunteer position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references.

Since I will be working with children or may have unsupervised access to children, I understand that I must submit to a fingerprint check by a state agency and the FBI. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of volunteer work that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse to offer volunteer work or terminate conditional volunteer work if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

Can you perform the duties of this volunteer position without violating any obligations or proprietary information of a previous employer? Yes No

Do you understand that this is an application for volunteer work and that no offer of employment is being offered at this time? Yes No

I certify that I have carefully read and do understand the above statements.

Applicant signature

Date



Declaration of Moral Integrity

Our school expects all of its employees and its volunteers with unsupervised access to children to model the same Christian values and lifestyle that it seeks to inculcate in its students. As an applicant for a ministry position as an employee or as a volunteer at this school, I, (print name)

recognize, understand, and agree to live by the Christian moral standards of the school.

I declare that as a follower of Christ, I am not engaging in and commit to not engage in inappropriate sexual conduct. Inappropriate conduct includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex), homosexual activity, sexual harassment, use of (including the viewing of) pornographic material or websites, and sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

I declare that the above statement is factual and true. My signature below indicates that I meet the moral integrity standards and Christian role model lifestyle requirements of this Christian school.

Applicant signature

Date

Administrator signature, *after* discussion with applicant/volunteer

Date

“Honor marriage, and guard the sacredness of sexual intimacy between wife and husband. God draws a firm line against casual and illicit sex.” (Hebrews 13:4, *The Message*)

“A pupil is not superior to his teacher, but everyone [when he is] completely trained (readjusted, restored, set to rights, and perfected) will be like his teacher.” (Luke 6:40, AMP)



Vision

The vision of Cornerstone Academy of the Ozarks is to help every student develop toward full maturity in Christ by teaching and enabling them:

TO BE conformed to the image of Jesus Christ (Romans 8:29)
Development of **CHARACTER**

TO KNOW they are filled with spiritual understanding and increasing in the knowledge of God (Colossians 1:9-10) and Truth (John 8:32) Development of **WISDOM**

TO DO the good, acceptable, and perfect will of God (Romans 12:2) by being fruitful in every good work (Colossians 1:10) and living a lifestyle of service while not growing weary in well doing (Galatians 6:9) Development of **SERVICE** (Servant's Heart)



CORNERSTONE
ACADEMY OF THE
OZARKS

Mission

In partnership with the home and local church, the mission of Cornerstone Academy of the Ozarks is to equip and encourage students to be life-long learners who embrace a Biblical worldview and a lifestyle of love and service modeled after Jesus Christ.

